

## 15. CLOSING THE INSPECTION

### 15.1 Explaining Hazards and Violations to the Occupant

Explain all hazardous conditions observed by the tour of inspection in a businesslike but friendly manner. Also clearly explain any observed fire law violation. Make an effort to get the occupant involved in the solution for corrective action. Very often the occupant will offer a solution exceeding the terms that the inspector may be preparing to request. If the occupant has an unreasonable solution or is at a loss for a solution, assume the roll of an advisor and offer suggestions. In this manner the inspector can work out a satisfactory and practical solution to the problem. This has definite advantages: the owner/occupant who is allowed to work out the problem is not only going to feel more satisfied but also is quite likely to be proud of the job. Be constantly on guard to make sure that suggestions are both reasonable and practical. The inspector has not completed the inspection responsibility until every known fire hazard and risk observed on the premises has been pointed out to the inspectee.



**Photograph 15.1.**  
**Hazardous Conditions**

### 15.2 Documenting the Inspection

Note all fire law violations and observed hazards and risks on the Interagency Fire Hazard Inspection Notice (LE-38a – [Appendix B](#)) and set a reasonable, but definite time limit for compliance. The more critical the fire weather situation, the more urgent compliance becomes. Also record other observed hazards and risks.

### 15.3 Closeo

### 15.4 ut with Homeowner

When you and the inspectee have concluded the inspection, it is important to cover the following points:

- Thank the inspectee for his/her time.
- Be sure to leave the owner/occupant the inspectee's copy of the Interagency Fire Hazard Inspection Notice (LE-38a or R5 5100-209).
- The portion of the inspection notice, which describes how to contact you, is important information to leave with the inspectee.
- Provide fire prevention educational handouts for homeowners.
- Are there any questions concerning the inspection you can answer?
- Leave the property slowly.
- Leave the property exactly the way you found it.

#### **15.4 Follow-Up/Reinspection**

Reinspection is the next major step to gaining compliance. If the inspector makes a commitment to return at a particular time or date, make every effort to keep the appointment. A follow-up system is absolutely necessary to make premises inspections effective. Frequent reinspections should be made if existing hazards or risks warrant them. They may require only a short visit but will assist in keeping things in good order and at minimum fire risk.